



## Environmental Education Association of Washington

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### Memorandum

**To:** EEAW Membership  
**From:** EEAW Executive Committee  
**Re:** 2009 Board Nominations/Elections  
**Date:** November 3, 2008

**Seven (7) EEAW board positions are open for the 2008 EEAW board election.**

2009 will be a critical year for EEAW as we work with all of you and other partners to implement E3 Washington plan initiatives and grow the capacity of our field. We seek your help to grow the organization and board during this exciting period for the Association, the field of environmental education and for those we serve.

**Specifically, we need your help to diversify the board's ability to:**

- Represent all corners of Washington, our diverse cultures, geography and environmental educators. We are particularly looking for professionals with the following backgrounds and skills/experience:
  - Tribal, Hispanic, Asian Pacific Islander, African American
  - Organizational development/governance
  - Development and fundraising
  - Business and industry
  - Finance and accounting
  - Marketing and media relations
  - Legal
- Govern a dynamic and growing non-profit organization,
- Establish a diverse and sustainable revenue stream,
- Provide policy and fiscal leadership for EEAW,
- Represent EEAW and the EE field to decision makers, partner organizations and constituencies, and
- Represent and inspire our growing membership.

**EEAW Board members are responsible** for the financial stability and organizational integrity of the Association. Board Members commit an average of 2 to 3 days per month to fulfill the following responsibilities:

- Assist in the formation and evaluation of policies that guide the association.
- Serve in an oversight role to see that the association's strategic plan is developed, and operations and programs meet plan goals and objectives.

- Play an active role in helping to raise funds for the association.
- Serve as an advocate for the profession of EE and an ambassador of the association.
- Participate in the identification and development of association leaders.
- Attend all board meetings (annual retreat and three quarterly board meetings).
- May serve as a liaison to at least one committee, council or commission.
- Review and respond to regular board online discussions and written communications.
- Attend and actively participate in the EEAW annual conference.
- Serve the association as a whole rather than serving any special interest group or constituency.

**Nominations and elections procedures for the 2008 EEAW Board Elections:**

- Nominations may be submitted by any EEAW member, including self-nominations.
- A nominee must be a member of EEAW by the time that his or her name would be placed on the ballot.
- All nominations must include the *2008 Board Nomination Form* and be submitted to EEAW's Executive Director ([aruskey@eeaw.org](mailto:aruskey@eeaw.org)) on or before November 28, 2008.
- Emails are preferred but mailed nomination forms will be accepted if they are received on or before the deadline.

The Board's executive committee will prepare a slate of officers and directors that will be sent by email (or, if requested, by mail) to all members on December 7, 2008. Members will have until December 17 to vote electronically in favor of or against the slate.

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